CLERMONT COUNTY FY 2008 CDBG FORMULA PROGRAM APPLICATION

I.   APPLICANT

A. Community or Organization Name:

B. Contact Person:

C. Title:

D. Address:

E. Phone: _____   Fax: _____

II.   PROJECT INFORMATION (Use additional sheet if necessary)

A. Project Name:

B. Project Description:

_____

_____

_____

_____

C. Describe why this project activity is necessary:

_____

_____

_____

D. Will this project involve:

____   Assessments or Fees to those benefitting;

____   Real property acquisition

____   Relocation of residents

____   Prevailing wage rates (every project over $2,000 must pay prevailing wage)

E. What are the quanitifiable results of this project? (How much linear feet of pavement, sidewalk, how many buildings are proposed to be built, etc.)

_____

_____

F. What is the present status of the project?_____

_____

III. PROJECT COST INFORMATION

A. Provide the ORIGINAL cost estimate for the project. This estimate must be itemized and prepared by a third party. Engineering and/or architectural fees must be included in the estimate. It must be signed by a qualified source.

B. Cost estimate must show unit costs.

C. Cost estimate must state that:

      1. Estimates are valid for the 18-month period 10/08 - 3/2009;
      2. Cost estimates must state that "PREVAILING WAGES WILL BE PAID ON THIS PROJECT"
      3. Road surface improvements must be certified for a minimum of 8 years.

D. Has the engineering for this project been completed?_____

E. Fire departments must provide a complete list of equipment needed to meet specific safety requirements of the Industrial Commission of Ohio relating to Fire Fighting (ORC 4121: 1-21) along with their itemized list of equipment request and cost estimate.

IV. BUDGET BREAKDOWN

A. List CDBG funds proposed/requested and any other funds needed:

Funding source	Proposed	Committed
CDBG	_____	**NOT APPLICABLE**
Local	_____	_____
Other	_____	_____
Total amount	_____	_____

B. Applications for projects involving non-CDBG funds must include letter or resolution of commitment from each funding source for any non-CDBG portion.

V.   PROJECT BENEFIT INFORMATION

A. Include a map showing the exact location and the service area of the project. (The service area is defined as all persons who stand to benefit from the project; ie, if the applicant wishes to have a street paved, then anyone who lives on that particular street would be a beneficiary and would also need to be surveyed.)

B. From census data or through income surveys, determine the following:

_____   1. The total number of households (HH) in the service area.

_____   2. The total number of low/moderate income households.

_____   3. Percent of low/moderate income households.

_____   4. Persons in service area.

_____   5. Number of low/moderate income persons.

_____   6. Percent of low/moderate income persons.

C. Will the project directly eliminate slum and blight?_____
(If the answer is yes, attach a property map of the blighted area, photographs and a resolution declaring the project area as blighted.)

VI.   Is the project included in the county engineer's 5 year improvement plan? _____

VII.   Has the applicant received CDBG money in the past? (If yes, please circle the years received.)

Never	**1983**	**1984**	**1985**	**1986**	**1987**
1988	**1989**	**1990**	**1991**	**1992**	**1993**
1994	**1995**	**1996**	**1997**	**1998**	**1999**
2000	**2001**	**2002**	**2003**	**2004**	**2005**
2006	**2007**				

VIII.   ACKNOWLEDGMENT

I, the undersigned, as Chief Executive Officer of the Applicant, hereby acknowledge that if a CDBG grant is awarded to the Applicant, the grant amount will be the limit of participation from the Board of Commissioners of Clermont County. I also acknowledge that, if awarded a grant, the Applicant will be required to enter into a sub-recipient agreement stating the responsibilities of the county and the recipient.

I also hereby certify that the information contained in this application is true and accurate to the best of my knowledge.

Chief Executive Officer   Signature

Submitted this _____ day of _____ 2008.
(please attach resolution passed by the board authorizing the submittal of this application.)

**PLEASE SUBMIT ONE APPLICATION FORM FOR EACH SEPARATE PROJECT.
SITE PHOTOS (IF APPLICABLE) MUST BE SUBMITTED.**

APPLICATION DEADLINE: FRIDAY, APRIL 25, 2008 BY 4:30 P.M.